



DURING THE FAIR CHECKLIST

Unpack the Fair

- ☐ Set up the Fair—Arrange your cases, create your tabletop displays, and prep the cashier's table.
- ☐ Unpack your payment system and connect it to the Internet to make sure the register and scanner are working. s-bf.com/register

Send reminders

- ☐ Remind families it's not too late to set up an eWallet and about any family events or activities. s-bf.com/ewallet
- ☐ Keep sharing book trailers to give kids a sneak peek of the books waiting for them at the Fair. s-bf.com/books

Keep in mind

- ☐ Monitor unspent eWallet balances and notify teachers so students can return to the Fair and finish shopping.
- ☐ If you're running low on Fair favorites, head to the restock section on your Fair Details and Settings page to request an order.
- ☐ Shop the Fair before it's picked up and use your Scholastic Dollars™ to buy books for the school library, teachers, or students.



We're here to help

Questions? Our Customer Success Team is ready to support you throughout the event at [1-877-245-0903](tel:1-877-245-0903) or CustomerSuccess@scholastic.com